

DATA PROTECTION DECLARATION: LIME SURVEY

Controller of this survey:

Konica Minolta Business Solutions Europe GmbH
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[email address]

Data protection officer:

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1. What data do we collect?

The record of your survey responses does not contain any identifying information about you, unless a specific survey question explicitly asked for it.

If you used an identifying token to access this survey, please rest assured that this token will not be stored together with your responses. It is managed in a separate data-base and will only be updated whether you did (or did not) complete this survey. There is no way of matching identification tokens with survey responses.

2. For what purposes do we collect and process data?

We collect and process data for satisfaction/engagement/pulse surveys, query of training needs, feedback on satisfaction of customers, internal market research.

3. Legal basis for data collection and processing

The legal basis for the data collection and processing is your consent pursuant to Art. 6 sec. 1 lit. f GDPR. Your consent is voluntary and can be withdrawn at any time with effect for the future.

4. Transfer of personal data

We do not transfer data to any third party. The Survey responses are solely stored on our servers.

5. Retention period of personal data

After fulfilling the purposes named under section 2 the data is deleted.

6. Rights of the data subject

You have the right to receive information about the data stored about you at any time. You can also claim the following rights:

- **Right to rectification:** You have a right to correct wrong, you concerning personal data.
- **Right to erasure:** In addition, you may request the deletion of your personal data, such as when your data is for the purposes for which it was collected or otherwise processed, no longer necessary.
- **Right to restriction of processing:** You also have the right to restrict the processing of your personal data; in such a case the data will be blocked for any further processing. This right exists in particular if the accuracy of personal data between you and us are disputed.
- **Right to data portability:** If we provide your personal data for fulfilling a contract with you or on the basis of your consent, you have the right to get a copy of your personal data in a structured, common and machine-readable format, if and to the extent you have provided us with the data.
- **Right to withdraw a consent:** If you give us consent to process your personal data, you can withdraw this at any time. By withdrawing the consent, the legality of the processing until the withdrawal will not be affected.